

**Sea Isle City Board of Education**

AGENDA

Organization Meeting

April 27, 2010

I. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. ROLL CALL

Mr. Birkmeyer _____	Mr. Organ _____
Ms. _____	Ms. Ramsey _____
Ms. Deely _____	Ms. _____
Ms. Drew _____	Mr. Tumolo _____
Ms. Egnasko _____	

III. CALL TO ORDER

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided to the Press of Atlantic City, Cape May County Herald, Sea Isle City Hall and at the entrance of 4501 Park Road, Sea Isle City, New Jersey. All provisions of Public Law 1975, Chapter 231 have been met.

IV. REPORT OF ELECTION RESULTS

Three Year Term -

See breakdown received from County Board of Elections - enclosed

Budget

Yes - 120

No - 228

V. NEW BOARD MEMBER OATH OF OFFICE by Board Secretary

VI. REVISED ROLL CALL

VII. ELECTION OF BOARD PRESIDENT

Nomination(s) for Board President

\_\_\_\_\_ by



Any person who wishes to speak must have signed their names on the sign-in sheet distributed by the Board Secretary prior to the beginning of the meeting. The Board Secretary will announce the names of the members of the public that will speak in the order that they appear on the sign-in sheet. Each speaker is limited to three minutes in length so that members of the public who wish to speak may have an opportunity to do so. The Board Secretary will advise each speaker when the three minute period allotted to them has expired, at which time, the speaker must cede the floor to the next member of the public listed on the sign-in sheet. A speaker may be afforded extra time at the sole discretion of the presiding Board Officer.

If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

X. ORGANIZATION BUSINESS

- a. Establish the annual Board of Education meeting dates for the ensuing school year
- b. Designate the official school newspapers as The Press of Atlantic City and the Cape May County Herald for the ensuing school year

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 Roll Call

- c. Designate the following financial institutions as financial depositories for the ensuing school year: First Bank of Sea Isle City, NJ Cash Management
- d. Designate the following check signatories for various school district bank accounts: Board President, Board Vice-President, School Business Administrator, Treasurer

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 Roll Call

- e. Adopt Rules of Governance for the Sea Isle City School District for the ensuing school year, i.e. all Board Bylaws, Policies and Regulations, Roberts Rules of Order and Chart of Accounts dated July 2009 for the ensuing school year
- f. Adopt Resolution Permitted Pupil Records (N.J.A.C. 6:3-6.3(a)2)
- g. Adopt all Curriculum and Textbooks in effect

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 Roll Call

- h. Establish Petty Cash Fund in the amount of \$150.00 with maximum of \$25.00 per occurrence naming Rose Millar, Assistant Business Administrator as custodian

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 Roll Call

- i. Appointments for the ensuing school year:

- Diane G. Bitting as Board Secretary through June 30, 2010
- Mary Izzi as Treasurer of School Monies
- Comegno Law Group, P.C., Mark G. Toscano, Esq, 521 Pleasant Valley Avenue, Moorestown, NJ 08057
- Ford, Scott & Associates, L.L.C., 1535 Haven Avenue, PO Box 538, Ocean City, New Jersey 08226-0538 in the amount of \$15,000
- Garrison Architects, 14000F Commerce Parkway, Mount Laurel, New Jersey
- Dr. Joseph Tordella, School Physician, 2902 Wesley Avenue, Ocean City, New Jersey \$1,000
- The NIA Group, LLC, P.O. Box 477, Cape May, New Jersey 08204, Insurance Broker

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 Roll Call

- j. District Appointments:

- School Business Administrator as Right-to-Know Officer, Public Agency Compliance Officer, Substance Awareness Coordinator, Asbestos Management Coordinator, Integrated Pest Management Coordinator, Custodian of Records, Qualified Purchasing Agent
- Jacqueline Shields, Teacher, as Section 504 Compliance Officer and Adopt Grievance Procedures (34 CFR 104.7(a)) and ADA Coordinator and Adopt Grievance Procedures (28 CFR 35.107(a))
- Joanne Schneider, School Nurse, Affirmative Action Officer (N.J.A.C. 6:4-1.3©; Title IX Coordinator (34 CFR 106-8 ©), Homeless Liaison

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 Roll Call

k. Board Appointments:

- Delegate to NJSBA \_\_\_\_\_
- Alternate Delegate to NJSBA \_\_\_\_\_
- Delegate to CMCSBA \_\_\_\_\_
- Alternate Delegate to CMCSBA \_\_\_\_\_

XI. REGULAR BUSINESS MEETING – CSA REPORT

- a. Upon the recommendation of the Chief School Administrator, appoint school district staff for the 2010-2011 school year with salaries to be determined upon completion of negotiations  
Roll Call:
- b. Upon the recommendation of the Chief School Administrator, approve Donna Diefenderfer as substitute secretary for the remainder of the 2009-2010 school year  
Roll Call:
- c. Request approval of field trips for 2009-2010:  
1 – May 4, 2010 to Cape May County Zoo for the Pre-K and Kindergarten classes from 9:15 a.m. to 1:00 p.m. for 20 students riding the bus plus six 3-year olds meeting at the zoo in the amount of \$60.00 to enter zoo plus the cost of transportation  
2 – June 9, 2010 to Dealy Field for all Kindergarten through grade 4 students from 9:45 to 10:45 for the cost of transportation  
Roll Call:
- d. Request approval of 2010-2011 Sea Isle City Public School Calendar  
Roll Call:
- e. Request Approval of 2010-2013 Sea Isle City Technology Plan (available for review in Board office)  
Roll Call:
- f. Upon the recommendation of the Chief School Administrator, appoint Nancy Iacono for the 2010-2011 school year as classroom aide, for one student, two ½ days per week from 12:15 to 3:15 p.m. per I.E.P. at \$15.00 per hour for time worked only when student is present with no benefits  
Roll Call:
- g. Upon the recommendation of the Chief School Administrator, appoint Patricia Dewey for the 2010-2011 school year as one-to-one school bus aide as per I.E.P. for two hours per day at a rate of \$15.00 per hour for time worked only with no benefits  
Roll Call:

- h. Upon the recommendation of the Chief School Administrator, appoint Mark Evangelisti for the 2010-2011 school year as Substitute Coordinator at an annual rate of \$2,000.00.  
Roll Call:
  - i. Upon the recommendation of the Chief School Administrator, create and advertise the position of part-time custodian (50% with no benefits) effective July 1, 2010  
Roll Call:
  - j. Approval to enter into professional services contract with Nancy Oliva to provide Verbal Behavioral Therapist services for the 2010-2011 school year to two (2) students at the rate of \$25.00 per hour according to I.E.P.s but not more than eight (8) hours per week  
Roll Call:
  - k. Upon the recommendation of the Chief School Administrator, enter into Employment Contract for Interim Assistant Business Administrator with Rose Millar for the 2010-2011 school year  
Roll Call:
  - l. Upon the recommendation of the Chief School Administrator, appoint Jacqueline Shields as Teacher in Charge for the 2010-2011 school year  
At the negotiated rate  
Roll Call:
- XII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT
- a. Approve minutes of March 16, 2010 Board of Education meeting as read  
Roll Call:
  - b. Board Certification  
Pursuant to N.J.A.C. 6A:23A-15.10©4, the Sea Isle City Board of Education certifies that as of March 31, 2010 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  
Roll Call:
  - c. Board Secretary's Certification  
Pursuant to N.J.A.C. 6A:23A-16.10©3, I certify that as of March 31, 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Sea Isle City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a)1.  
Roll Call:

- d. Approval of bills for the month of April, 2010 in the amount of \$259,589.40  
Roll Call:
- e. Approval of transfer of funds for the month of April 2010  
Roll Call:
- f. Request approval to solicit proposals for school district technology services for the 2010-2011 school year  
Roll Call:
- g. Approval of Use of Facilities as submitted  
Roll Call:

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into executive session; now therefore,

BE IT RESOLVED by the Sea Isle City Board of Education, that it is necessary to meet in executive session to discuss matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return/will not return to open session to conduct business at the conclusion of the executive session.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Roll Call

XIV. Motion to return to public portion of the meeting

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Roll Call

XV. ADJOURNMENT

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Roll Call

FOR YOUR INFORMATION

- a. Attendance report for March 2010
- b. Nurse's report for March 2010
- c. Principal's report
- d. SafetyNet for April 2010