

## **MINUTES OF THE REGULAR MEETING AUGUST 17, 2010**

### **CALL TO ORDER**

The Regular meeting of the Sea Isle City Board of Education was called to order by President Egnasko on Tuesday, August 17, 2010 at 7:00 p.m. at the Sea Isle City School, 4501 Park Road, Sea Isle City, NJ.

### **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Egnasko announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Atlantic City Press, CMC Herald, and the Ocean City Sentinel.

President Egnasko led everyone present in a salute to the flag.

### **ROLL CALL OF MEMBERS**

On roll call, members present were John Birkmeyer, Mary Caruso, Maureen Deely, Barbara Drew, Daniel Organ, Ellen Ramsey, Lynn Shirk, Daniel Tumolo and Valere Egnasko. Also present were Kathleen Taylor, Ed.D., Superintendent, Steve Terhune, Business Administrator/Board Secretary, and Mark Toscano, Esquire. There were no members absent. There were members of the public present.

### **PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

There were no public comments.

### **SUPERINTENDENT'S REPORT:**

Dr. Taylor gave an overview of the Agenda.

#### **1. Facilities**

*Motion by Mr. Organ, seconded by Mrs. Deely and carried unanimously by the Sea Isle City Board of Education. The Board of Education approved the following Superintendent's recommendations.*

A. The Board approves the following requests for the use of the school gymnasium:

Requested By:	Sea Isle City Chamber of Commerce
Use:	October Fest (rain date)
Dates/Times:	October 23, 2010 (Sat.) 11:00AM – 3:00PM
Cost:	No cost

- Facilities Committee Report – Mr. Tumolo, Chairperson, provided a report that included the plans for the sale of surplus inventory, door locks, air conditioning options and the conclusion of the safety grant.

**New Item**

***Motion by Mr. Birkmeyer, seconded by Mrs. Shirk and carried unanimously by the Sea Isle City Board of Education to change the Regular Meeting start time from 6:00 pm to 7:00 pm for the period from September 2010 through the Reorganization meeting in May 2011.***

**2. Curriculum and Student Affairs**

***Motion by Mrs. Shirk, seconded by Mrs. Drew and carried unanimously by the Sea Isle City Board of Education. The Board of Education approved the following Superintendent's recommendations.***

- A. The Board approves the change in the pre-school half day program to dismiss at 11:30 and the school lunch period has been changed to 11:37.
- B. The Board approves Back to School Night scheduled for September 22, 2010 at 6:00 pm.
- C. The Board approves the Student/Parent Handbook and the Staff Handbook for the 2010-11 school year. (Attachment #2.C)
- D. The Board approves the Critical Incident / Emergency Procedures Plan and the Memorandum of Agreement for the 2010-11 school year. (Attachment #2.D)
  - Curriculum and Student Affairs Committee Report – Mrs. Drew, Chairperson, provided a report that included student/parent handbook review, teacher schedules, and staff handbook.

**3. Finance**

***Motion by Mrs. Ramsey, seconded by Mr. Organ and carried unanimously by the Sea Isle City Board of Education. The Board of Education approved the following Superintendent's recommendations.***

- A. The Board approves the payment of bills for August 2010 in the amount of \$252,844.28. (Attachment #3.A)
- B. The Board approves the revenue and appropriation transfers for July 2010. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for July 2010. (Attachment #3.B)
- C. The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Report for June 2010. (Attachment #3.C)
- D. The Board approves the renewal of Delta Dental for September 1, 2010 – August 31, 2011 at the following rates:

One Party	\$55.63
Two Party	\$107.27
Three Party	\$180.95

E. The Board authorizes the application for fiscal year 2011 NCLB grant funding as follows:

Title I – Part A – Basic	\$23,891.00
Title II – Part A – Basic	\$ 9,805.00
*Refusal of Title II D	\$ 53.00 *

F. The Board authorizes the application for fiscal year 2011 IDEA grant funding as follows:

Pre-School	\$1,524.00
Basic	\$41,131.00

- Finance Committee Report – Mr. Dan Tumolo, Chairperson, provided a report that included current year enrollment and anticipated 2009-10 surplus balances.

#### 4. PERSONNEL

*Motion by Mrs. Shirk, seconded by Mrs. Ramsey and carried unanimously by the Sea Isle City Board of Education. The Board of Education approved the following Superintendent's recommendations.*

- A. The Board approves the attached list of substitute teachers.
- B. The Board approves Stockton field work students: Drew Albany and Linwood Sharp.

#### 5. POLICY

*Motion by Mrs. Deely, seconded by Mr. Organ and carried unanimously by the Sea Isle City Board of Education. The Board of Education approved the following Superintendent's recommendations.*

- A. Adoption of Board Bylaws – First Reading (Attachment #5.A)  
The Board approves the adoption of the following Board bylaws on first reading:
  - 0174 Duties of Board Attorney
  - 0177 Professional Services
- B. Adoption of Board Policies – First Reading (Attachment #5.B)  
The Board approves the adoption of the following Board policies on first reading:
  - 1570 Internal Controls
  - 6111 Special Education Medicaid Initiative(SEMI) Program
  - 6141 Tax Revenues
  - 6320 Purchases Subject to Bid
  - 6350 Competitive Contracting
  - 6421 Purchases Budgeted
  - 6424 Emergency Contracts
  - 6660 Student Activity Fund
  - 7300 Disposition of Property
  - 7450 Property Inventory
  - 7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting
  - 8320 Personnel Records

- Policy Committee Report – Mr. Birkmeyer, Chairperson, provided an update on the schedule for revising district policies.

**APPROVAL OF MINUTES:**

Motion by Mr. Tumulo, seconded by Mrs. Ramsey and carried unanimously the Board of Education approved the minutes of the July 13, 2010 Regular Meeting and Executive Session as presented.

**UNFINISHED BUSINESS:**

Mr. Organ, Negotiations Committee Chairperson, indicated that negotiations with the Association were ongoing and that the committee was waiting for meeting dates from the Association.

**NEW BUSINESS:**

Dr. Taylor spoke about the opening of school and the shared staff development days scheduled for Sea Isle City teachers and Ocean City teachers.

**PUBLIC COMMENTS:**

There were no public comments.

**EXECUTIVE SESSION:**

Motion by Mr. Tumolo, seconded by Mrs. Ramsey and carried unanimously the Sea Isle City Board of Education to adopt a resolution to enter into Executive Session:

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Sea Isle City Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Matters related to ongoing litigation.

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 7:31 p.m.

The Board of Education discussed:

- Issues of attorney/client privilege related to ongoing litigation.

**OPEN SESSION:**

The Board returned to Open Session at 8:25 p.m.

**ADJOURNMENT:**

Upon return to Open Session a motion was made by Mr. Organ and seconded by Mrs. Shirk to adjourn the meeting. All members voted in favor. The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Steve Terhune  
Business Administrator/Board Secretary