

**SEA ISLE CITY BOARD OF EDUCATION
REORGANIZATION / REGULAR MEETING AGENDA
TUESDAY, MAY 3, 2011
7:00 P.M. – COMMUNITY-USE ROOM**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Ocean City Sentinel Ledger.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Administration of Oath of Office to Newly Elected Board Members
- E. Roll Call
- F. Nomination and Election of President
- G. Nomination and Election of Vice President
- H. Reorganization Agenda
- I. Vote on Board Resolutions
- J. Public Comments (on Agenda Items Only)
- K. Presentation of Superintendent's Report/Information Items
 - 1. Facilities
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
- L. Vote on Board Resolutions
- M. Unfinished Business
- N. New Business
- O. Public Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

NEXT BOARD OF EDUCATION MEETING: MAY 17, 2011 7:00 P.M.

ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS:

Donald A. Boyle, Daniel A. Tumolo and Ellen Ramsey for (3) year terms

NOMINATION AND ELECTION OF PRESIDENT:

NOMINATION AND ELECTION OF VICE PRESIDENT:

TERMS OF BOARD MEMBERS:

John Birkmeyer	Term Expires in 2012
Valere Egnasko	Term Expires in 2012
Daniel Organ	Term Expires in 2012
Dr. Mary Caruso	Term Expires in 2013
Maureen Deely	Term Expires in 2013
Carolyn Shirk	Term Expires in 2013
Donald A. Boyle	Term Expires in 2014
Ellen Ramsey	Term Expires in 2014
Daniel A. Tumolo	Term Expires in 2014

UNOFFICIAL REPORT OF RESULTS OF APRIL 27, 2011 SCHOOL BOARD ELECTION:

(Official results to be received prior to the meeting)

<u>Board Members/Three 3-Year Terms</u>	<u>Number of Votes</u>
Donald A. Boyle*	163
Daniel A. Tumolo*	223
Ellen Ramsey*	220

	<u>Number of "Yes" Votes</u>	<u>Number of "No" Votes</u>
Budget Question	164	167

*Successful candidate

H. REORGANIZATION AGENDA

1. Renewal of Code of Ethics (Attachment #H.1)

The Board approves the “Code of Ethics for School Board Members” and each Board member shall complete and return the “Acknowledgement of Receipt, Code of Ethics for School Board Members” to the Business Office no later than May 17, 2011.

2. Time and Place of Board of Education Meetings

The Board approves the following Board Meeting dates for May 2011 through April 2012, to be held in the Community Room at the Sea Isle Elementary School, starting at 7:00 p.m.:

REGULAR MEETING

Tuesday, May 17, 2011
Tuesday, June 21, 2011
Tuesday, July 19, 2011
Tuesday, August 16, 2011
Tuesday, September 20, 2011
Tuesday, October 18, 2011
Tuesday, November 15, 2011
Tuesday, December 13, 2011
Tuesday, January 17, 2012
Tuesday, February 21, 2012
Tuesday, March 20, 2012

REGULAR / REORGANIZATION MEETING

Tuesday April 24, 2012

3. Board of Education Policies

The Board approves the adoption of the Rules for Board Governance (Bylaws, Policies, and Regulations) for the 2011-12 school year.

4. Designation of Board Secretary

The Board approves Thomas P. Grossi as the Board Secretary for the 2011-12 school year.

5. Designation of Treasurer of School Monies

The Board approves Mary Izzi as Treasurer of School Monies for the 2011-12 school year.

6. Designation of Official Newspaper

The Board approves the Ocean City Sentinel as the official newspaper and when there is a deadline to be met, The Press of Atlantic City may be used.

7. Compliance Officers

The Board approves the following appointments for the 2011-12 school year:

Compliance Category	Staff Member Responsible
Public Agency Compliance Officer	School Business Administrator
Affirmative Action Officer	School Nurse
Title IX Coordinator	School Nurse
Section 504 Officer	Special Education Teacher
Asbestos Management/AHERA Officer	School Business Administrator
Integrated Pest Management Coordinator	School Business Administrator
Right to Know Officer	School Business Administrator
Substance Awareness Coordinator	School Business Administrator
Anti-Bullying Coordinator	School Nurse
Homeless Liaison	School Nurse

8. Authorization to Invest Monies

The Board approves the Business Administrator to be authorized to invest monies in federally approved and State Governmental Unit Deposit Protection Act authorized banks with the award to be given to the bank quoting the highest return.

9. Designation of Bank Depositories and Check Signatories

The Board approves the Designation of Bank Depositories as the 1st Bank of Sea Isle City and NJ Cash Management. The Board approves the Check Signatories for the accounts as follows:

<u>Account</u>	<u># of Signers</u>	<u>Signatories</u>
General	3	SBA, Treasurer, Principal, Board President, or Board VP
Payroll	1	SBA or Treasurer
Agency	1	SBA or Treasurer
Cafeteria	1	SBA or Principal
Student Activity	2	SBA, Treasurer, or Principal
Unemployment	1	SBA or Treasurer

10. Resolution Authorizing Payment of Bills

The Board authorizes the School Business Administrator and the Superintendent of Schools to issue payment of bills in-between meetings for emergent issues, said bills will be presented for approval at the next scheduled Board of Education meeting.

11. Requisition for Taxes

The Board approves the Requisition for Taxes for July 1, 2011 through June 30, 2012.

12. Resolution Appointing Thomas P. Grossi, Business Administrator as the Qualified Purchasing Agent (Attachment #H.12)

The Board approves the resolution appointing Thomas P. Grossi, Business Administrator as the Qualified Purchasing Agent for the 2011-12 School Year for the Sea Isle City Board of Education in Accordance with the Provisions of N.J.S.A.18A:18A-1 et. seq.

13. Designation of Transfer Authority

The Board approves, as provided by N.J.S.A. 18A: 22-8.1 amended, the Superintendent or designee be designated to approve such line item budget transfers, as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

14. Implement Budget

The Board authorizes the Superintendent and the Business Administrator to implement the 2011-12 budget, once authorized and finalized, pursuant to local and state policies and regulations.

15. Resolution Authorizing Tax Shelter Providers

The Board approves Admin Partners, Inc. as the 403(b) Plan Administrator and Siracusa Benefits Program and AXA Equitable as Tax Shelter providers.

16. Annual Establishment of Petty Cash Funds

The Board approves in accordance with Board of Education Policy #6620, Petty Cash, the establishment of revolving petty cash funds in the care of the following persons and in the following amounts for the 2011-12 school year:

School Business Administrator \$150

17. Resolution Authorizing the Use of N.J. State Contract Vendors

The Board approves the resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2011-12 School Year.

18. Designation of Custodian of Records

The Board approves, in accordance with the Open Public Records Act, to appoint the Business Administrator/Board Secretary as the 2011-12 Custodian of Records and the Superintendent of Schools as Sub-Custodian of Records should the Custodian be absent and to approve the district Open Public Records Act request form for the 2011-12 school year.

19. Designation of Auditor for the Board of Education*

The Board approves a professional services contract with the auditing firm of Ford, Scott & Associates for the 2010-11 school year audit to be conducted during the 2011-12 school in the amount of \$15,300.

20. Insurance Risk Manager

The Board approves the NIA National Group Agency to provide Insurance Risk Manager Services for the 2011-12 school year.

21. Policy Service Provider

The Board approves Strauss Esmay Associates LLP to provide Board of Education Policy update services for the 2011-12 school year in the amount of \$2,395.00.

22. Designation of Solicitor of the Board of Education

The Board approves the attached professional services contract with the firm of Comegno Law Group in the amount of \$175.00 per hour for the 2011-12 school year with Mark Toscano assigned to serve as the Board Solicitor.

23. Designation of Architect*

The Board approves Garrison Architects to provide services as Architect of Record on an as needed basis for the 2011-12 school year.

24. Designation of Firm for Regulatory Compliance*

The Board approves Rullo and Juillet to provide regulatory and environmental compliance activities and services, including but not limited to AHERA, Right-to-Know and PEOSH Hazard Communication Standards for the 2011-12 school year in the amount of \$2,300.00.

25. Curriculum and Textbooks (Attachment #H.25)

The Board adopts the Sea Isle City Public Schools Pre-K-3 textbook list, curriculum and assessment plan for the 2011-12 school year.

26. Sea Isle City District Plans/Manuals

The Board approves the Integrated Pest Management Plan, Comprehensive Equity Plan, Comprehensive Maintenance Plan, Professional Development Plan, Mentoring Plan, Student Dismissal Plan, Emergency Management Plan, Internal Controls Plan and Standard Operating Procedures, Purchasing Plan, Long-Range Facilities Plan and the District Position Control Roster.

27. Designation of School Physician*

The Board approves a professional services contract with Jerry Horowitz, D.O. to serve as School Physician in the amount of \$1,000 for the 2011-12 school year.

*These professional service appointments are recommended for approval as an authorized exception to the Public School Contracts Law (N.J.A.C. 6:20-8.1 through 6:20-8.7 and N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Sea Isle City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: May 3, 2011 Reorganization and Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Facilities

Information Items
Fire Drill
Sea Isle City Elementary School April 7, 2011
Security Drill
Sea Isle City Elementary School April 27, 2011

- Discussion
- Facilities Committee Report – Mr. Tumolo, Chairperson

2. Curriculum and Student Affairs

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. Drew, Chairperson

3. Finance

- A. The Board approves the renewal of the Budgetary Accounting Software System with Asbury Park in the amount of \$4,725.00 for the 2011-12 school year.
- B. The Board approves the renewal of the Transportation Contract with Cape May County Shared Services for the 2011-12 school year.
- C. The Board approves 2011-12 inter-local shared services agreements with the Ocean City School District as follows:
- | | |
|---|--------------------------|
| Superintendent, Business Administration, and Principal services | \$178,500 |
| Child Study Team services | 10,000 |
| Technology services | (not to exceed) \$30,000 |

- F. The Board approves the 2011-12 tuition contracts with the Ocean City Board of Education as follows:

Grades 4-5	\$ 274,754
Grades 6-8	283,096
Grades 9-12	961,930
Tuition Adjustment	69,991
LLD	<u>55,914</u>
TOTAL	\$1,744,685

- Discussion
- Finance Committee Report – Mr. Dan Tumolo, Chairperson

4. Personnel

- A. The Board accepts the attached District employees and salaries for the 2011-12 school year. (Attachment #4.A)
- B. The Board approves Special Education Teacher, Jackie Shields, as Teacher-in-Charge for the 2011-12 school year on an as needed basis at the contracted rate of \$40.00/day.
- C. The Board approves Custodian, Mark Evangelisti, as Substitute Caller for the 2011-12 school year at the annual stipend of \$2,000.00.
- D. The Board approves Patricia Dewey as the One-to-One Bus Aide for the 2011-12 school year at the rate of \$15.00 per hour for 2 hours per day.
- E. The Board approves the Verbal Behavior Specialist contract with Nancy Oliva for the 2011-12 school year.
- F. The Board regrettfully accepts the resignation of one-to-one aide Gina Sakenas effective April 29, 2011. (Attachment #4.F)
- G. The Board approves the hiring of Nancy Iacono as one-to-one aide effective May 4, 2011 for the remainder of the 2010-11 school year at \$15.00 per hour. (Attachment #4.G)

- Discussion
- Negotiations Committee Report – Mr. Dan Organ, Chairperson

5. Policy

- Discussion
- Policy Committee Report – Mr. Birkmeyer, Chairperson