

**MINUTES OF THE REGULAR MEETING
SEPTEMBER 21, 2010**

CALL TO ORDER

The Regular meeting of the Sea Isle City Board of Education was called to order by Vice-President Tumolo on Tuesday, September 21, 2010 at 7:00 p.m. at the Sea Isle City School, 4501 Park Road, Sea Isle City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

Vice-President Tumolo announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Atlantic City Press, CMC Herald, and the Ocean City Sentinel.

Vice-President Tumolo led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Mary Caruso, Maureen Deely, Barbara Drew, Daniel Organ, Lynn Shirk, and Daniel Tumolo. Also present were Kathleen Taylor, Ed.D., Superintendent, Steve Terhune, Business Administrator/Board Secretary, and Mark Toscano, Esquire. Absent was John Birkmeyer, Ellen Ramsey and Valere Egnasko. There were members of the public present.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

Mr. Fee asked the Board about the funding source for the recent legal settlement. Mr. Toscano indicated that the funding came from the insurance carrier.

Mr. Connolly inquired about the current enrollment, grade structure and staffing levels. Mr. Tumolo replied.

Mr. Connolly inquired about the NCLB salary allocation. Mr. Toscano replied.

SUPERINTENDENT’S REPORT:

Dr. Taylor gave an overview of the Agenda.

1. Facilities

Motion by Dr. Caruso, seconded by Mr. Organ and carried unanimously by the Sea Isle City Board of Education (three members absent). The Board of Education approved the following Superintendent’s recommendations.

A. The Board approves the following requests for the use of the school gymnasium/yard:

| | |
|---------------|------------------------------------|
| Requested By: | Sea Isle City PTA |
| Use: | Movie Night |
| Dates/Times: | September 10, 2010 (Friday) 7:00PM |
| Cost: | No cost |

Requested By: Boy Scout Troop 76
Use: Boy Scout Meetings
Dates/Times: September 17, 2010 through June 2011 5:30PM – 7:00PM
Cost: No cost

B. The Board approves the following requests for use of facilities “Site Managers”:

Angela Beard
Michael Jargowsky

- Facilities Committee Report – Mr. Tumolo, Chairperson – the committee report was communicated and the topics included: facility checklists, comprehensive maintenance plan and M-1, boiler inspections, community room and opening of the grounds for community use.

2. Curriculum and Student Affairs

Motion by Mr. Organ, seconded by Mrs. Deely and carried unanimously by the Sea Isle City Board of Education (three members absent). The Board of Education approved the following Superintendent’s recommendations.

- A. The Board adopts the School District’s Nursing Services Plan for the 2010-2011 school year that describes nursing services for students by Joanne Schneider, Certified School Nurse in consultation with the school physician, Dr. Jerry Horowitz.
- B. The Board approves the School District’s Affirmative Action Plan for the 2010-2011 school year.
- C. The Board approves the verification of the 2009-2010 Electronic Violence and Vandalism System Report Form (EVVS). (Attachment #2.C)
- D. The Board approves the class field trips requested. (Attachment #2.D)

Dr. Taylor reviewed the purposes of FERPA and parental rights under FERPA. Dr. Taylor also reviewed pupil records that are maintained by the district.

- Curriculum and Student Affairs Committee Report – Mrs. Drew, Chairperson – the committee report was communicated and included: MAPP testing being shared with Ocean City, student bussing, CST case management changes, SIC Education Foundation, staff professional development, assessment results, emergency drills, late busses and student registration.

3. Finance

Motion by Mr. Organ, seconded by Dr. Caruso and carried unanimously by the Sea Isle City Board of Education (three members absent). The Board of Education approved the following Superintendent’s recommendations.

- A. The Board approves the payment of bills for September 2010 in the amount of \$248,753.75 (Attachment #3.A)

- B. The Board approves the revenue and appropriation transfers for June 2010. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for June 2010. (Attachment #3.B)
- C. The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Report for July 2010. (Attachment #3.C)
- D. The Board approves the Standard Operating Procedures and Internal Controls.
- E. The Board approves the agreement with Rullo and Juillet Associates, Inc. for Right to Know and Asbestos compliance for the 2010-2011 school year in the amount of \$2,300.00.
 - Finance Committee Report – Mr. Dan Tumolo, Chairperson – the committee report was presented and included: computer replacement/upgrade and additional information needed, initial 2 year financial projections, tuition reserve and partnerships with the city.

4. PERSONNEL

Motion by Mr. Organ, seconded by Mrs. Drew and carried unanimously by the Sea Isle City Board of Education (three members absent). The Board of Education approved the following Superintendent's recommendations.

- A. The Board approves the Theresa Arsenault and Jacqueline Shields as Basic Skills Teachers with the following distribution of salaries charged to NCLB Title I funding.

| Employee Name | Total Salary | % charged to NCLB Title I | Amount Charged top NCLB Title I |
|--------------------|--------------|---------------------------|---------------------------------|
| Theresa Arsenault | 76,209.00 | 15.67% | 11,945.50 |
| Jacqueline Shields | 76,209.00 | 15.67% | 11,945.50 |

- Negotiations Committee Report – Mr. Dan Organ, Chairperson – provided a committee report that included: still waiting to hear from Association representative for next negotiations dates and attended the recent NJ School Boards Association seminar on negotiations.

5. POLICY

Motion by Mr. Organ, seconded by Mrs. Deely and carried unanimously by the Sea Isle City Board of Education (three members absent). The Board of Education approved the following Superintendent's recommendations.

- A. Revision of mandated bylaws and policies per statute and code (Attachment #5.A)
The Board approves the revisions of the mandated bylaws and policies:
 - 0142.1 Nepotism
 - 1110 Organizational Chart
 - 2415.03 Highly Qualified Teachers
 - 2423 Bilingual and ESL Education
 - 2466 Needless Pupil Labeling of Pupils with Disabilities

- 3221 Evaluation of Non-tenured Teaching Staff Members
- 3240 Professional Development
- 5111 Eligibility of Resident / Nonresident Pupils
- 5512.01 Harassment, Intimidation and Bullying
- 5516 Use of Electronic Communication and Recording Devices
- 5533 Pupil Smoking
- 6360 Political Contributions
- 6422 Budget Transfers
- 6471 School District Travel
- 6620 Petty Cash
- 6830 Audit and Comprehensive Annual Financial Report
- 7434 Smoking on School Grounds
- 8420 Emergency and Crisis Situations
- 8461 Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse

B. Abolishment of Board bylaws, policies, and regulations

The Board approves the abolishment of the following Board bylaws, policies, and regulations on first reading:

- 0147 Board Member Travel Expenses
- 3440 Travel Expenses
- 3440 R Job Expenses
- 4440 Travel Expenses
- 4440 R Job Expenses
- 2460.5 R Spec. Ed. – Participation in State-wide Testing
- 2460.10 Spec. Ed. – Maintenance, Access to and Confidentiality of Pupil Records
- 2460.14 Spec. Ed. – In-Service training
- 9110 Quality Annual Assurance Report

C. Board bylaws and policies – Second Reading

The Board approves the adoption of the following Board bylaws and policies on second reading:

- 0174 Duties of Board Attorney
- 0177 Professional Services
- 1570 Internal Controls
- 6111 Special Education Medicaid Initiative (SEMI) Program
- 6141 Tax Revenues
- 6320 Purchases Subject to Bid
- 6350 Competitive Contracting
- 6421 Purchases Budgeted
- 6424 Emergency Contracts
- 6660 Student Activity Fund
- 7300 Disposition of Property
- 7450 Property Inventory
- 7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting
- 8320 Personnel Records

- Policy Committee Report – Mr. Birkmeyer, Chairperson – The committee report was provided by Dr. Taylor and included all of the policies on tonight’s agenda.

APPROVAL OF MINUTES:

Motion by Mrs. Deely, seconded by Mr. Organ and carried unanimously (three members absent) the Board of Education approved the minutes of the August 17, 2010 Regular Meeting and Executive Session as presented.

Motion by Mr. Organ, seconded by Mrs. Drew and carried unanimously (three members absent) the Board of Education approved the minutes of the August 17, 2010 Board Planning Retreat as presented.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Dr. Taylor informed the Board of Education about the hiring of a permanent Business Administrator and an interim Business Administrator.

Dr. Caruso congratulated the Ocean City High School for being named among the top 100 high schools in the State of NJ by NJ Monthly magazine.

PUBLIC COMMENTS:

Mr. Fee asked about the facility grants. Mr. Terhune responded.

Mr. Fee asked about the laptop upgrades mentioned in the committee reports. Mr. Tumolo replied.

ADJOURNMENT:

A motion was made by Mr. Organ and seconded by Mrs. Drew to adjourn the meeting. All members present voted in favor. The meeting adjourned at 7:39 p.m.

Respectfully submitted,

Steve Terhune
Business Administrator/Board Secretary